

Minutes Meeting Staff Council **08-04-2019**

Present	Rosa, Rahme, Cristy, Mag, Tom, Maria (Chair) Annette Sloan, Boris Prickarts, Noorul Choudhury
Absent	Abir, Chris

Agenda item/Topic	Details	Decision/Action	Responsible
1. Minutes meeting 04.03.2019	One week's time to comment on the minutes. No comments mean it is approved.	Minutes Approved	
2. Documents and action points	Revision of the admission policy, comments on organogram, social media code of conduct. The documents need to be send 2 weeks before the meeting in order to elaborate comments on time.	Everyone should use the aicscouncil.members account to comment the documents Annette will do her best to change timing of documents delivery but for this, the PC meeting calendar needs a revision	Annette
3. Staff Development guide & further info	A feedback document has been filed. 7 competences have been substituted in 2017 by a new structure of 3 competences. According to Dutch law, a collaboration between management and	Boris will read the comments and come back to Staff members.	

	<p>teachers need to be settled on the basis of the template given by the Esprit board. Annette explains that 2 schools (DENISE, Cartesius) are already involved in the process and other schools will wait as per Esprit agreement.</p> <p>Points are discussed on the Council feedback: concerning the learning walk : it should be focused more on the learning rather than on the performance of individual teachers.</p>		
4. Curriculum review cycle feedback		We expect feedback by management	Management
5. Tasks 2019-2020 & Concept Formation plan	<p>Primary and secondary tasks will be discussed with primary and secondary team separately, in a more flexible setting. For primary there's no description for the tasks. Maria finds it a problem. The tasks need at least a basic description to ensure clarity. Cristy asks whether the SACos (new task in primary), will be responsible for documentation expected for PYP (curriculum etc). Annette verifies it.</p>	By Monday 15th April Staff members will give feedback on Tasks and Concept formation plan.	Staff members