

AICS PC meeting, 22.01.2018.

Present: Mag, Chris, Maria, Dirk, Rhea, Abir, Bozena, Jagna, Anjali, Laura, Cristy, Rosa

Excuses: Aparna

Invited and present: Boris Prickarts, Netty Foley and Manuela Maignashca

Minutes: Rashmi Kusurkar

Agenda:

- MT consultation
- Minutes
- Annual report to be approved
- Workshop AOB
- Social media at the AICS (Manuela Maignashca- 20 mins)
- IB evaluation visit (Boris Prickarts/Netty Folley)
- Teams' update (holiday survey, parking smart)
- Issues to be revisited from last agenda: introduction week, primary start of the year, communication at the aics
- AOB

✓ **Minutes of the November PC meeting were approved.**

✓ **MT consultation – Boris Prickarts**

1. AICS satellite 2: Intention to start at CEC building in Sept 2018, move to the ING building at 2021; An estimated initial number of students is 200. All Primary years and MYP 1,2,3. The prediction from the MT team is a growth up to 400-500 students in three years.
2. AICS Satellite 1: 150 students now, no idea how much we can grow into that building
3. Careers programme: ambition to start in Sept 2018, Beth Young key person for this programme. Boris is not sure if this programme can be started in Sept 2018 because of the effort being deployed on AICS Satellite 2

✓ **PC Annual Report 2016-2017**

1. Maria got feedback for the Report
 - Lot of short forms
 - Reduce the confidentiality report,
 - Improve the English
 - Include inclusiveness
 - Make clear the difference between the PC and the Staff Council and list the matters handled by the Staff Council separately in the document
 - Reduce the text on confidentiality report, include only the highlights, not the individual cases

2. Laura's feedback is not integrated into the document. Action for Laura – Send her version of the document to Maria. Parallel to this, Maria is going to check the feedback added in the google docs copy.

✓ **Social media Policy**

Presented by - Manuela Maiguashca - Media trainer for kids for 10 years in the Netherlands

1. Cultural sensitivity in media use
2. Current Social Media Policy-Documents used for social media use at the AICS, - Working rules
3. Manuela interviewed or through questionnaires collected data from senior mentors, primary teachers (groups 6 and 7), senior students (rules confusing, not consistently enforced, bullying through the use of photos by their own peers, willing to learn about media literacy but in interesting ways, suggestion to create a social media hub for students), Parents filled out a questionnaire (84 responses, Concerns bullying, distraction etc.) Key issues - Safety, communication and education.

PC: Should we first have a policy, then organize training?

Manuela: There is already a policy. The policy should be live and a culture, not a handbook. Manuela will make a proposal for training within the school curriculum. Also training for parents.

✓ **IB Evaluation Report**

Was presented by Boris - happened before April 2017, IB gave their report and asked questions, the school drafted detailed responses to each question, IB sent a response letter to this which was discussed in the PC meeting.

1. Page 1 - Situation regards to organization of school, curriculum responsibilities
2. Page 2 - Academic honesty policy, Certificates of attendance and invoices for IB recognized PD, Timetable for Physical Education, ATL skills teaching should happen within the curriculum (was addressed successfully)
3. Page 3 - Managebac - some work still to be done,

Parent feedback: A more frequent cycle

Boris: Plan-Do-Check-Act cycle happens annually

PC: What was their advice about the low pass percentage in 2017?

Boris: They advised to give enough support to the students who need it in order to be inclusive

✓ **Holiday survey**

Boris: teachers, students and staff also need to give input, Is there a genuine need to revisit the current holiday plan? The recommendations for the survey from the PC subcommittee for this issue have been handed over to Boris to take it forward. Laura volunteers to write a complete proposal and hand it in to Boris who can present it to the MT/LT for consideration and action.

✓ **AOB**

1. Put social media policy on the agenda for the next time.
2. Laura - No feedback on traffic update after feedback from Kees that we are not an execution body. Laura volunteers to take it further in consultation with Boris and Nico.
3. Some issues have never been addressed, carried over from last year like the primary start of the year, Laura will give an update next time
4. Introductory week, secondary school trips - next time on the agenda
5. Green school - next time on the agenda - Update from the coordinators Claudia Casalino (secondary) Rasjad Addison(primary)
6. Careers programme – Invite Beth Young to give an update - next time on the agenda