

Minutes Meeting Participation Council held on 25/09/2019	
Attendees	Tom Sikkes (TS), Fred Poeser (FP), Simon Elgood (SE), Mag Ramachandran (MR), Maria Duarte (MD), Danielle Turner (DT), Jagna Mirska (JM), Laura Murphy (LM), Andrey Shelestov (ASh), Bozena Kopczynska (BK), Jefferson Yeh (JY), Aanya Trehan (AT), Dameshk Wijesinha (DW)
Apologies/Absent	Rahme Ibrahim (RI), Dirk Frikkee (DF) , Rashmi Kusurkar (RK)

Annette Sloan (AS), Boris Prickarts (BP) and Noorul Choudhury (NC) joined the meeting to provide answers to some of the questions arising from discussions. Decisions from this consultation are shown below.

Item	Agenda item/Topic	Details	Decision/Action	Responsible
1	Previous meeting minutes	Due to members not receiving the minutes for the previous June 2019 meeting, a decision was made not to discuss at this meeting.	Members to be sent 24/06/2019 minutes for perusal. All SC members to send comments to AICS council email.	Secretary/All members
2	Opening Round – Members current issues	<ul style="list-style-type: none"> Some of the issues addressed within the Staff Council meeting were repeated in respect of MangeBac, iSAMS and Timetables (see above). Parents felt that the publication of timetables has been more efficient compared to last year. This was fed back to the management team later in the meeting. Parents are expected to have access to iSAMS on the 28th of October. Communication provided to parents at the Satellite is consistently good. 		

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		<ul style="list-style-type: none"> • Secondary students are not allowed on the first floor (primary area). • Concerns that the SST is overstretched. • There are significant concerns regarding the current safety of students in respect of traffic outside the school, particularly during the road works on Prinses Irenestraat. • Safety Plan should be included within the next Participation Council agenda • Concerns raised about the process of replacing Jacqueline Da Silva at the Satellite. There has been no communication regarding this. • Climate change should have more prominence within the school agenda. JM has been in contact with a parental action group who have already met with AICS management. The outcome was positive. • Suggestion made by BK for Youth Council to consider representation on the national Youth Parliament. • PD for the Council was provided on the 23rd of September • The timings and method of consultation with management currently operated for Council meetings are felt to be inefficient and not conducive to meaningful discussions 	<p>To address reasons for this with Heads of School</p> <p>To address concerns with Management</p> <p>Consultation with management and action There has been a delay with the “lollipop” service being placed outside the school during busy periods. To look into this urgently and implement an interim safety plan.</p> <p>To include within agenda</p> <p>Consultation with management and action The second round of interviews for this post will be next week and parents will be updated asap.</p> <p>To send information about the parental environmental action group to the Council. Management to provide update on progress.</p> <p>To consider representation</p> <p>To review current timings and method of consultation</p>	<p>Student Council</p> <p>Staff Council</p> <p>AS/Management Team</p> <p>Chair/Sec</p> <p>BP</p> <p>JM</p> <p>AS</p> <p>Youth Council</p> <p>Chair/Secretaries</p>

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3	Election	All approved the appointment of new Chair and co-secretaries and the division of tasks (as per attachment 1) If you would like more detail on the membership voting results, please send a request to the Council email address.		
4	Year Planning/Communication	Members to communicate any issues or information to the Council email address.		
5	Use of budget	Parents feel that there has been little communication about the recent changes to school trips, in particular the cancellation of the “back to school” trip and the trip to Ypres. The Council asks for clear overview and rationale for these changes and the justification for there being no reduction in the annual fees. Any changes affecting school fees should be discussed with Council.	Consultation with management and action The fees for this year have been re-allocated as “activity fees”. Management to provide clear breakdown of fees for the current year and on an annual basis.	AS/Management Team
6	The concept Annual Report for 2018/19	The report is incomplete and the Chair is awaiting further information/clarification. The report does not give justice to the full extent of work that was done by the Council (i.e. work on the language policy and safety plan). There was a feeling that the report reflected contradictory information about the Student Council, for example in respect of the use of smart phones. The Student Council meeting with management was problematic due to older members not being present who would have felt more confident to provide adequate challenge.	To amend the annual report to reflect the full extent of work carried out by the Council. To amend the annual report to provide more of an accurate reflection of this meeting	Chair/LM Chair/Student Council
7	Presentation on AICS student numbers and building development	As per request at the previous meeting, AS provided the Council with a presentation on the projected numbers of	A copy of the presentation to be sent to the Council	AS

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		students at each location over the coming years and the plans for all school buildings over the next four years.		